



The Garden Club at Palm Coast

8TH ANNUAL SPRING FESTIVAL & PLANT SALE

Saturday, April 17, 2021

1500 Central Ave, Palm Coast Town Center

Festival@gardenclubatpalmcoast.org

Our annual Spring Festival & Plant Sale is a fun event for the entire community. This one day event will feature a huge plant sale, arts & craft vendors, specialty plant growers, educational exhibits, exciting children's activities, fantastic food, live music, raffles all day, and so much more.

We are currently seeking vendors to enhance the 2021 Spring Festival & Plant Sale. If you would like to participate, please complete this form and return it to:

The Garden Club at Palm Coast, 30A Collingwood Lane, Palm Coast, FL 32137.

If you have any questions please contact: **Kelley Callery, Vendor Chair (631) 879-5428**

Email: **Festival@gardenclubatpalmcoast.org** Website: **gardenclubatpalmcoast.org**

2021 Vendor Application Agreement

(Please Print Clearly) Payment must be included. Accepting Credit Cards and PayPal on our website.

Company Name: _____

Contact: _____

Mailing Address: _____

City: _____ State _____ Zip _____

Phone: _____ Email Address: _____

FL Nursery License: # _____ Expiration Date: _____

PAYMENT METHOD: Check Number: _____ PayPal Receipt Number: _____

Credit Card #: _____ Expiration Date: _____ CVV#: _____

VENDORS: Please list all items that you are requesting to sell: _____

I/We understand and agree to all terms and conditions of the rules and guidelines on reverse. Initial _____ Date _____

VENDOR SPACE: (check one) 10ft X 10ft **\$50.00** 10ft x 20ft **\$75.00** 10ft x 30ft **\$100.00** Food Vendor Space **\$100.00**

PLEASE CHOOSE: 1 Table/2 Chairs Rental **\$15.00** (Must be reserved by April 2) Power (Very limited and available on a first come basis)

All vendors are encouraged to use tents to define their individual display area. Tents must be weighted to counter wind gusts.

Payment: Payment must be included. Accepting all Checks and Credit Cards or PayPal on our website. Make checks payable to: The Garden Club at Palm Coast, 30A Collingwood Lane, Palm Coast, FL 32137. This is an indoor/outdoor rain or shine event, there will be no refunds due to weather or for no-shows.

Set-Up & Break Down: Set-Up is Friday afternoon for vendors from 3:00 PM to 5:00 PM (Garden club volunteers ONLY are permitted between 1:00 PM and 3:00 PM) and Saturday from 7:00 AM to 8:45 AM. All vehicles must be removed from the event area by 9:00 AM. Vendor parking will be provided on site. Break-Down is Saturday at 4:00 PM and you must keep your booth set-up till then unless directed otherwise by the event chair.

Suitability: The Garden Club at Palm Coast reserves the right to decline what they deem may not be appropriate or suitable to display or sell. Vendors, please remember that this is a family event.

Sales Tax: All vendors are responsible for collecting 7% sales tax and reporting to the Florida Department of Revenue on all applicable sales and must have a Business Tax Receipt Permit. Community non-profit organizations must submit a copy of their 501(c)(3) certificate. Please attach a copy of your Insurance Certificate.

Liability: The owner or custodian of property of any kind brought to the grounds either for exhibit or for sale, or for any other purpose assumes, as a condition of admission to the grounds, all risk and/or responsibility for its loss, damage or theft. The Garden Club at Palm Coast, The Palm Coast Arts Foundation and the City of Palm Coast cannot and will not accept responsibility and liability for any damage or injury resulting from theft, fire, the elements, accidents, or any other conditions or causes, whether to exhibits, property of exhibitors and/or vendors, vehicles on the grounds and articles left therein and any other property of any nature whatsoever.

Hold Harmless: In consideration for the opportunity to participate in the 2021 Spring Festival Crafts & Plant Sale, I/We hereby release The Garden Club at Palm Coast and the City of Palm Coast, its directors, officers, officials, members, agents and volunteers for loss or damage to property and for personal injury and/or death resulting from my/our participation in the 2021 Spring Festival Crafts & Plant Sale.

Donations: We would ask that all vendors donate an item from their booth for our scholarship program. They will be displayed in our club's Raffle Booth and called out every hour throughout the day. Please make sure that your business card or a brochure is attached to the item. Student volunteers will come around and pick up items during set-up.

COVID 19: We want to abide by CDC guidelines, so masks will be required by all vendors. Social distancing and masks will also be requested of all attendees.

Thank you for requesting space at our 2021 Spring Festival & Plant Sale. We look forward to working with you and to a great event on April 17, 2021. Please contact us if you have further questions.

**Kelley Callery, Vendor Chair 631-879-5428 or
Denise Garcia, Event Chair 630-650-6701
Festival@gardenclubatpalmcoast.org
Website: gardenclubatpalmcoast.org**